



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: February 1, 2021
SUBJECT: Monthly Finance Department Report

	Jan 2021	Dec 2020
Number of Bills Mailed	2440	2427
Number of Bills Emailed	556	551
Number of Bills on Auto-Pay	829	937
Delinquent Notices Sent Out	0	0
Courtesy Delinquent Notices Sent to Landlords	142	143
Notified of Impending Shut-Off & Penalty	89	295
Customers Issued Payment Extensions	65	0
Customers with Interrupted Services Non-Payment	76	0
Services Still Disconnected	1	0
Number of Checks Issued	140	143
Total Amount of Checks	\$265,931.28	\$236,312.51